



VOLUNTEER OPPORTUNITIES AT THE NEWPORT AQUARIUM

WWW.WAVEFOUNDATION.ORG

THE WAVE FOUNDATION SERVES AS AND IS COMMITTED TO:

- WELFARE OF AQUATIC ANIMALS AND NATURAL RESOURCES
- ADVOCATE FOR CONSERVATION
- VOLUNTEER PURSUITS
- EDUCATIONAL OPPORTUNITIES

WAVE Foundation began May 1999, along with the grand opening of the Newport Aquarium.
 The WAVE Foundation is an independent, non-profit educational foundation in support of the Newport Aquarium.
 WAVE serves to excite, engage and educate the public about the wonders of aquatic life and the importance of conservation.

VOLUNTEER OPPORTUNITIES

- SUMMER NATURALIST JUNIOR VOLUNTEERS** (Received by March 1st of the year applying)
 The Summer Naturalist Program is for high school students ages 14 to 17 years old. These volunteers interpret exhibits and educate guests visiting the Aquarium. Applicants must commit to a minimum of 100 hours of service from May through Labor Day. The student must submit a letter of recommendation from a teacher, mentor or other adult sponsor (other than parent) with this application.
- EXHIBITS INTERPRETER** (Must be 18 years or older)
 These volunteers have the opportunity to learn in-depth information about the exhibits, animals and their habitats, and share the knowledge with guests while stressing the need for conservation.
- DIVER** (Must be 18 years or older) Divers are asked to set aside one full day a month.
 Volunteer divers perform a variety of duties including maintaining exhibit appearance, food preparation, & feeding of the fish. The applicant must meet the following requirements: at least 18 years of age, advanced open water certificate, written assessment, buoyancy assessment, and interview. Applicant will submit their dive resume with the application, First Aid & CPR certification, & will be contacted when the next assessment is scheduled.
 Dive day begins at 9am Monday - Saturday and 10am Sunday.
- EDUCATION TEACHER ASSISTANT** (Must be 18 years or older)
 These education volunteers will assist in delivering the Finstitute programs including outreach, classroom experience, summer camp, & represent WAVE at events, fairs and expos.
- OFFICE ASSISTANT** (Must be 18 years or older)
 These volunteers assist our marketing, education and volunteer departments with mailings, promotions, and other office work.
- HUSBANDRY INTERNSHIP** Check website: www.wavefoundation.org for dates
 College students commit to volunteering a minimum of 120 hours and receive academic credit. Students will submit an advisor form with this application. Advisor form can be found on our website.
 Reminder: *transcripts, additional advisor portion, cover letter is required*
 - Aquatic Husbandry Intern** - Hands-on-experience in the field of aquatic animal care.
 - Water Quality Intern** - Monitoring and correcting Aquatic environments
 - Rainforest Intern** - Broad spectrum in the field of professional animal care
 - Veterinary Intern** - Practical experiences with exotic animal medicine
- HUSBANDRY VOLUNTEER** (Must be 18 years or older)
 These weekly volunteers assist biologists with food prep and maintenance as well as in the Water Quality lab. These positions usually fill quickly and will have a waiting list.
- OTHER:** _____

DEADLINES
Winter: October 1st
Spring: November 1st
Summer: February 1st
Fall: June 1st

VOLUNTEER BENEFITS

Discounts at café, gift shop, candy store and dive shop - Scuba Unlimited
 Free parking during your volunteer shift and so much more!!!!

THIS SHEET IS INTENDED FOR YOU TO KEEP FOR REFERENCE



AQUARIUM VOLUNTEER APPLICATION

PLEASE RETURN COMPLETED APPLICATION TO:
 WAVE FOUNDATION AT THE NEWPORT AQUARIUM, VOLUNTEER SERVICES, ONE AQUARIUM WAY
 NEWPORT, KY 41071 (859)815-1441

PERSONAL INFORMATION			
LAST NAME	FIRST NAME	MIDDLE NAME	SOCIAL SECURITY NUMBER - -
STREET ADDRESS			TELEPHONE NUMBER - HOME () -
CITY	STATE	ZIP CODE	<input type="checkbox"/> CELLULAR <input type="checkbox"/> PAGER () -
EMAIL ADDRESS			TELEPHONE NUMBER - WORK () -
ARE YOU AT LEAST 18 YEARS OF AGE? <input type="checkbox"/> YES <input type="checkbox"/> NO		TEENS: ARE YOU AT LEAST 14 YEARS OF AGE? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Have you applied at the Newport Aquarium before? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, WHEN: / /			
How were you referred to the Newport Aquarium? <input type="checkbox"/> Advertisement <input type="checkbox"/> Employee <input type="checkbox"/> Volunteer <input type="checkbox"/> Website <input type="checkbox"/> Brochure <input type="checkbox"/> Other			
How did you hear about us?			
Have you ever been convicted of a felony? (A conviction will not necessarily bar acceptance to the program) If yes, explain: <input type="checkbox"/> YES <input type="checkbox"/> NO			
If accepted into the Volunteer Services, do you have reliable transportation to and from the Aquarium? <input type="checkbox"/> YES <input type="checkbox"/> NO			

VOLUNTEER POSITIONS

PLEASE CHECK THE BOX BESIDE THE POSITION FOR WHICH YOU ARE APPLYING AND MEET THE REQUIREMENTS:

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EDUCATION

NAME OF SCHOOL	PRESENT GRADE	DEGREE	COURSE OF STUDY
HIGH SCHOOL	<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	<input type="checkbox"/> DIPLOMA <input type="checkbox"/> G.E.D.	
COLLEGE	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> AA <input type="checkbox"/> BS <input type="checkbox"/> PHD <input type="checkbox"/> BA <input type="checkbox"/> MA <input type="checkbox"/> OTHER	
OTHER	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> AA <input type="checkbox"/> BS <input type="checkbox"/> PHD <input type="checkbox"/> BA <input type="checkbox"/> MA <input type="checkbox"/> OTHER	

EMPLOYMENT INFORMATION

EMPLOYED UNEMPLOYED RETIRED STUDENT OTHER

EMPLOYER _____

YOUR TITLE _____

WORK ADDRESS _____

CITY, STATE ZIP _____

WORK PHONE _____

My employer offers a donation matching program YES NO

Send employer a letter of thanks for your volunteer contribution YES NO

Send to the attention of: _____

CHECK ALL SKILLS IN WHICH YOU ARE PROFICIENT

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> ACCOUNTING | <input type="checkbox"/> COPYWRITING | <input type="checkbox"/> HUMAN RESOURCES | <input type="checkbox"/> PUBLIC SPEAKING |
| <input type="checkbox"/> ACTING | <input type="checkbox"/> DATA ENTRY | <input type="checkbox"/> ILLUSTRATION | <input type="checkbox"/> RESEARCH |
| <input type="checkbox"/> ADMINISTRATIVE | <input type="checkbox"/> DESKTOP PUBLISHING | <input type="checkbox"/> INFORMATION SYSTEMS | <input type="checkbox"/> STORYTELLING |
| <input type="checkbox"/> ANIMAL CARE | <input type="checkbox"/> ELECTRICAL | <input type="checkbox"/> MANAGEMENT | <input type="checkbox"/> TEACHING/LECTURING |
| <input type="checkbox"/> AUDIO VISUAL | <input type="checkbox"/> EXHIBIT DEVELOPMENT | <input type="checkbox"/> PHOTOGRAPHY | <input type="checkbox"/> WEB DESIGN |
| <input type="checkbox"/> BIRD CARE | <input type="checkbox"/> FISH CARE | <input type="checkbox"/> PLANT HORTICULTURE | <input type="checkbox"/> WRITING/EDITING |
| <input type="checkbox"/> CARPENTRY | <input type="checkbox"/> GRAPHIC DESIGN | <input type="checkbox"/> PUBLIC RELATIONS | <input type="checkbox"/> OTHER |

PLEASE LIST ANY SPECIALIZED TRAINING, CERTIFICATIONS, LICENSES, FOREIGN LANGUAGES, ETC.

PLEASE LIST ANY EXTRA-CURRICULAR ACTIVITIES, CLUBS, VOLUNTEER WORK, HOBBIES, ETC.

AVAILABILITY

DATE YOU ARE ABLE TO START / /	LAST DAY OF SCHOOL / /	FIRST DAY OF SCHOOL / /
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PLEASE INDICATE EACH TIME AND DAY YOU ARE ABLE TO VOLUNTEER

THE NEWPORT AQUARIUM IS OPEN 365 DAYS A YEAR.

SUMMER SEASON (MEMORIAL DAY WEEKEND - LABOR DAY WEEKEND)

	MON	TUES	WED	THURS	FRI	SAT	SUN
9:30AM - 1:00PM							
12:30PM - 4:00PM							
3:30PM - 7:15PM							

OFF SEASON (LABOR DAY WEEKEND - MEMORIAL DAY WEEKEND)

	MON	TUES	WED	THURS	FRI	SAT	SUN
9:30AM - 2:00PM							
1:30PM - 6:15PM							

DIVER AND HUSBANDRY CALENDAR- Dive day starts at 9am & Sunday at 10am (year round)
 Husbandry day begins at 8:30am

	MON	TUES	WED	THURS	FRI	SAT	SUN

QUESTIONS

Why are you interested in volunteering at the Newport Aquarium? _____

Have you volunteered before? NO YES ~ WHERE? _____

How many months / years did you volunteer? _____

Why did you leave? _____

What did you like most about volunteering? _____

What did you like least about volunteering? _____

What do you expect to gain from your commitment as a volunteer at the Aquarium? _____

QUESTIONS (CONTINUED)

Describe any previous work experience that may be relevant to the volunteer position(s) for which you are applying:

What were your responsibilities? _____

How many months / years did you work in this position? _____

SIGNATURE

I certify that the information given in the volunteer application is true and correct, and has been given voluntarily. I understand that this information may be disclosed to any party with legal and proper interest, and I release the organization from any liability whatsoever for supplying such information. I understand that I will not be paid for my services as a volunteer at the Newport Aquarium.

[Click here to agree](#) (Required)

[Click here to e-mail form](#)

Date _____

VOLUNTEER BENEFITS

Discounts at café, gift shop, candy store and dive shop - Scuba Unlimited
Free parking during your volunteer shift and so much more!!!

INTERNAL USE ONLY

CONTACTED

SCHEDULED FOR ORIENTATION

COMPLETED: